Present — I

G. R. S. IX-5]

Previous references.

P 48E

1918-19

(E.A. 8)

File No. 220.

Serial Nos. 1—13.

Later references.

E.A. 220-14.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1—13.

Part B for July 1919.

SUBJECT.

Maintenance of correct standards of administration and comparative statistics in all Departments.

Recorded without orders.

D. Davimathaiya 2/8/19.

W D 1250—GPB—30,000 28-1-19

2 (1

GENERAL AND REVENUE SECRETARIAT.

(O & D.)

NOTES.

E.A.G. File No. 220-17.

FILE HEADING.

Maintenance of Correct standards of administration and correct statistics in all Departments.

From

No.	Dated	Received

Diary No.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

B

NOTES—First Sheet.

P.T.O.

GPB—35,000—15-6-12

ND 1233—GPB—60,000—1-12-16—S.

(2)

3

G. R. S. III-2]

General and Revenue Secretariat.

O+D File No. 220 of 1917.

Serial No.

Dewan's orders at the O + D meeting held on 7.9.1917. — "A circular may be issued inviting attention to clauses 7 & 8 of rule 2 of Subsidiary Rules issued on 2.3.17 which require the Organising Secretaries to see that correct standards of administration & correct statistics are maintained in each Department."

1

Office Memo. No. 530-3/E.A.G. 181 of 26.9.17

To the Org: Sec's, O. + D. Scheme.

Requests that necessary action may be taken to maintain proper standards + statistics in each deptt, & copies sent to this office.

(E.A. Mis. 75/16.11.17)

2) Notes by Dr. S. VIII on Mis: file of E+A 257 of Pr VII referring the file to Pr VIII for the explanation of the term "standards of admn. & statistics, asked by the Dir. of Agri in his refce to the letter issued by the E + A Sec.:—

"Information may be compiled, as far as practicable, on the following lines.

Policy and Objects.

a) A concise statement of the policy and objects of the deptt as laid down in Govt. orders. A reference to discussions, if any, on the subject.

b) Summary of statements of policy, if any, made by other Govts. in regard to corresponding depts. elsewhere.

(c) Definite results which it is hoped to achieve within a period of 5 or 10 years.

(d) Large outstanding questions requiring investigation.

NOTE—Contn. sheet.

P.T.O.

ND 1233—GPB—60,000—1-12-16—S.

G. R. S. III-2]

General and Revenue Secretariat.

G.A.G. File No. 220 of 191).

Serial No.

Organisation.

(e) Outlines of organisation, as compared with the organisation of similar depts. elsewhere, e.g. strength and cost of staff, grades of officers, range of salaries, size of administrative charges, relations to other departments.

Rules and Procedure.

(f) Essential rules and procedure in each branch of work compared with similar rules elsewhere.

Statistics.

(g) Up-to-date statistics connected with the operations of the dept, compared with the most recent statistics obtainable for other parts of India and other countries."

3) If the above is approved, the other heads of depts may also be addressed on the subject.

(Intd) N. M. 17.11.17.

Chief Secy)

4) 'yes'

(Intd) C. S. B. 19.11.17.

5) This file may be ~~sent~~ retd to Por VI & the other Org. Secretaries addressed in the terms of the above note.

(Intd) N. M. 19.11.17.

6) Draft memo subd as directed.

7) Done

NOTE—Contn. sheet.

21.11.17.

ND 1283—GPB—60,000—1-12-16—S.

G. R. S. III-2]

General and Revenue Secretariat.

E.A.G. File No. 220 of 1917.

Serial No.

Offl: Memo. No. 630-2/E.A.G. 220 of 21/22/11/17.

2 To

The Dys: Secretaries, Drs I to IV, C & D Scheme.

With refce to Sl 1 ~~Com the~~ Communicates the lines on which the information may be compiled.

A draft to the heads of Depts undr Drs I & III is subd for approval, in pursuance of para 3 above.

23/11/17

Fair copies shd are put up as Revised

Please see corrections

27/4

Fair copies subd, incorporating the corrections. 27.11.17

Letter No. 646-55/E.A.G. 220 of 29.11.17

3 To

The Ins: Gen of Police
The Regr. Chief Court.
The Senior Surgeon
The Samy. Comr.,
The Comptroller,
The Mng. Supt.,
The Supt of Press & Stationery,
Dir. of Archl: Res.
The Chief Commrs.,
The Meteor. Reporter.

Inviting refce to para 5(3) of G.O. of 5.1.17 suggests that statistics may be collected on the lines given & copies may be sent for record.

28.11.17

GOVT. REVISED SECRETARIAT II FINANCIAL 2 NOV 1917

NOTE—Contn. sheet.

G. R. S. III-2]

WD 1233—GPB—60,000—1-12-16—S.

5/6

General and Revenue Secretariat.

F.M. File No. 232 of 1917.

Serial No.

To. Under Secy for VIII with compliments

Refer - Organisation and Development work. Circular lists of subjects during 11th Oct. 1917.

No. 5 - To maintain in each department correct and complete statistics relating to the dept -

Should be obliged by being informed if any materials have been collected on this subject - Govt. desired support a circular being issued to all Hds of dept - blending Govt. what action is being taken in each dept in the matter. In most cases the departmental reports provide full information - In the dept correct and complete statistics are maintained. An attempt should be made to establish Govt of this province but of other provinces in India as well for purposes of comparative study & for ready reference -

Information on this last point is sadly lacking at present in several depts -

B Seemran Iyengar
28.11.1917

GENERAL REVENUE & FINANCIAL DEPT. 29 NOV 1917

Please put up file on the subject. 28/11

The file is sent with compliments to Mr Srinivasa Iyengar

NOTE—Contn. sheet.

G. R. S. III-2)

General and Revenue Secretariat.

G+D File No. E.A.G. 220 of 1917.

Serial No.

Seen. Thanks.

I would suggest that the circular be issued sent to the Chief Engineer B.N.D. & Irrigation and the Superintendent S.R. also — as well as the Director of Mines & Geology.

U/S. Br. Bn.

28/11/17

Mr Sudarshan

I believe the Chief Engineer (P.W. Secy) has been sent a copy. He will forward I believe to the other officers. But please make sure by enquiring in P.W. Secy

28/11/17

Subd. The P.W. Secy has also been sent a copy of the ~~sub~~ memo. It is ascertained that action has not yet been taken thereon but only information is asked to be collected in the office. It is said that other officers will also be addressed by him on the question.

The Statistics of some Depts. collected in this Branch are put up.

A reminder to the Heads of Depts for sending the comparative inf.n & Statistics called for in No. 666-55 of 29.11.17 is submitted for approval.

2.1.18

Wait for another month

9.1.18

NOTE—Contn. sheet.

8 (7)

WD 1233—GPB—60,000—1-12-16—S.

Statistics & Comparative Infn.

G. R. S. III-2]

General and Revenue Secretariat.

File No. EAG. 220 of 1917.

Serial No.

Letter No. 6188 of 9.1.1918.
From the Chief Commandant, Mysore State Forces.

4. 1 States that the questions re the orgn. & development of the Mily. Deptt of forces cannot be taken up now as the views on such subjects are changing by actual experience in ~~war~~ Field: & suggests the course of keeping in touch with information re policy, orgn. etc of Br: Indian Mily.

2. Requests that literature connected with the orgn., equipment, etc of the forces in other Native States may be supplied to him.

Submitted — Note & send to Br V for furnishing infn required, if possible.
11/1/18 — 12/1/18

Mily

Noted & sent to Br V as directed. The letter may be retained & the file returned early.
15/1/18.

Action is being taken separately on a reference received from the Chief Commandant. This may be returned to Br ~~V~~ VIII.
21/1/18

To 1115/G of 17

To Br VIII
31/1.

A reminder is subd for approval
1/2/18. — 15/2

NOTE—Contn. sheet.

(8

9

WD 1233—GPB—60,000—1-12-16—S.

G. R. S. III-2]

General and Revenue Secretariat.

File No. 220 of 191).

Serial No.

Reminder No. 1441-9/E.H.Q 220 dt 16-2-18 issued to the Hds of Deptts (Except Ch: Constt.)

No. 1438-40/E.H.Q. 220 dt 16.2.18.

To The I.G. of Prisons,
Supt - Govt. Gardens & Museum
Dir of Mines & Geology.

Suggesting lines on which statistics & information has to be collected (Same as No. 646-55 dt 27.11.17).

From The Meteorological Reporter to Govt.

Letter No. 494 dt 19.2.18.

States that collection & maintenance of statistics will be attended to very shortly and a copy of information collected will be submitted in about 3 weeks.

Subd.

NW 21/2

5 1164 21.2.18. From The Comptroller to Government.

Letter No. R.924 dt 26.2.18.

States that the work of his deptt is accts & audit & no question of policy arises therein, that that Organization, Rules of procedure etc were Examined & reported by Mr. Datta recently and that the statistics relating to the deptt are recorded in the several returns submitted to Govt.

Submitted. (Comptroller) NW 27/2

1164 27.2.18. SSCN.

CSO 5/3/18 NW 5/3

NOTE—Contn. sheet.

G. R. S. III-2.

General and Revenue Secretariat.

S.A.G. File No. 220 of 191 7

Serial No.

From the Supt. Govt Press.

Letter No. 1854 of 4.3.18.

States that statistics are being collected from the reports & rules of the various Govt Presses (~~called~~ being obtained) and that on receipt of the Reports etc., the statistics will be compiled & submitted.

From the Sanj. Comr. with Govt.

Letter No. 282-3 of 2.3.18

States that information etc are being collected & that a note will be furnished in the course of the next 3 months.

Submitted.

NEW 10/3/18

6 From the Meteorological Reporter to Govt.

Letter No. 542 of 13.3.1918.

Forwards the Note on the statistics and other information relating to his deptt.

Submitted.

NEW 15/3/18

NEW 16/3

Chief Secy

Sam.

CSX 30/3/18

NEW 30/3

NOTE—Contn. sheet.

WD 1233—GPB—7,000—1-12-16—S.

G. R. S. III-2.

General and Revenue Secretariat.

E&A File No. 220 of 1918.

Serial No.

As no replies have been received re statistics from any Head of Deptt (except Meteorological Reporter) a draft reminder is sub for kind approval.

22.5.18.

25/5

Reminder No. 2401-7 of 28/5.18.

From the Dir: of Arch: Researches in Mysore.
Letter No. 232 of 7.6.18.
States that information is being collected.

From the Registrar, Chief Court of Mysore
Letter No. R.C.S.C. 443/16-17 of 18.6.18
States that information is being collected & regrets for the delay.

23.6.18

Print note of Mr Venkatesachariyar & enquire if similar reply has been received in other Dns.

2/7/18

Draft D.O.'s submitted.

4.7.18.

4/7

To The Rev. Secy.
The E&A Secy
The P.W. Secy.
No. 10-12/E&A. 220 of 5.7.18.
Requests to send notes etc if any on Deptl Statistics

To The Deptt. Govt. Press
D.O. No. 13 of 5.7.18.
Sends note of the Meteorological Reporter on Statistics of the deptt for print.

7

NOTE—Contn. sheet.

11

12

Serial No.

Submitted - The linked files contain some of the replies need from by the E.A.G. Secretary, from Hds of Depts re Statistics. No definite information, notes or statistics have been furnished.

It is ascertained that the other Organising Secretaries have not yet taken any action in the matter. (They have not also called for information from the Depts in their charge

NW 11/7

Letter no 1107/ L.R. 392-16-4 6 dd 17th July 1918 from the Revenue Secy to Govt stating that the information called for in this office D.O. 10-12 d 5th July has been called for from the Heads of Depts & will be furnished on receipt.

Sub Dx

JHM 19/7/18

8 Letter no 205 d 18th July 1918 from the Supt Govt Press, forwarding a memorandum dealing with Statistics & comparative inform for the Govt Press.

Submitted — Write to Supt to when I depute, include the statistics he has collected regarding the working of the Press for some years past

JHM 22/7/18

NW 26/7

NOTE—Contn. sheet.

General and Revenue Secretariat. | EAG File No. 220 of 1917.

Serial No.

Subd with a draft
25/7/18
Issues, keep a fair off
[illegible]
24/7

9 Dy. Letter no 167 D 25th July 1918 to the Superintendent Govt Press, suggesting that the statistics of the work of the Govt Press for a number of years may be embodied in the note if possible [The original note reds from Supt Govt Press is also returned]

Dewan's orders at the C & D meeting on 26.7.18.

"Statistics & Essentials for all the 35 major and minor Depts must be prepared and ready by 15th Septr. 1918. The Org: Secretaries should arrange for the work and the Under Secy. E.A. to watch & report progress."

Subd. A draft forwarding Extract of the above to the Org: Secretaries is Subd.

Issues
[illegible]
30/5

To Secy to Govt Rev. Dept [Chief Secretary] Secy to Govt P.W.D & Secy Edn & Agri no 237-60 D 31-7-18 forwarding copy of the above abstract for information & needful action

31/7/18

NOTE—Contn. sheet.

(13

14

G. R. S. III-2]

General and Revenue Secretariat. | File No. 220 of 1918.

Serial No.

Proof of Note on Statistics of Meteorological Department.

Submitted. The first proof has been corrected by the Department itself as it was sent by the Press there. Mr. Venkatesingar wants a clean proof (as stated on the 1st proof.) The second proof received here is corrected & submitted for orders whether the corrected copy may be sent to the Deptt. for further scrutiny.

1/8/18

(No. 5) Proof corrected & sent to Press for 200 copies. Proof sent on 3-8-18.

2/8.

10 Letter No 21-18 D 29th July 1918 from the Excise Commissioner regarding the policy & the objects of the dept & the work which is expected to be done in a period of 5 or 10 years.

Given for Apr. 2018 to Sec Secr.

The Excise Commissioner does not give any definite information but merely refers to the previous administration reports of the Dept. He further asks for the deputation of an officer for studying the ~~new~~ Excise publications of the British India in order to ~~compile an Official Manual~~ furnish comparative statistics & information & also for revising the Excise Manuals.

Submd for orders

9/8/18.

Let us Krishna see this & take up required for departmental research

Put up a letter stating

NOTE—Contn. sheet.

WD A 1789—GPB—60,000—20-3-18—S.

G. R. S. III-2]

General and Revenue Secretariat.

File No. 220 of 191

Serial No.

That the collection of up to date infn regarding Excise action in other parts of India should be regarded as a normal function of the office of Excise commr and that no special arrangements like those suggested in the last paragraph of the letter under disposal are necessary. The revision of manuals is another matter for which separate proposals may be sub[mitted].

7/8/18

Draft submitted.

10-8-18

Rev Secy

10/8

May issue -

12-8-18

12/8

This has been given D No. 30/8 Rev: Secy

Letter no. 733/Ex.Q. 220-18 D 14th Aug 18. to the Excise Commr stating that the collection of comparative information is a normal function of the office & hence no special arrangements are necessary.

14/8/18

NOTE—Contn. sheet.

G. R. S. III-2]

General and Revenue Secretariat.

S.A.G File No. 220 of 1918.

15

16

Serial No.	
11	No. 384 ~~from the~~ dated 7th/8th August 1918 from the Supt Govt Press sending a revised memorandum dealing with the Statistics ~~after~~ & comparative information of the Govt. Press. Submd. with a draft acknowledging. The same may be printed & also used in connection with the Departmental Essentials now under revision by Mr Krishna Rao. 13/8
12	No. 732 dt 16th Aug 1918 from Supt Govt Press acknowledging the receipt of his letter & statements.
	14/8/18 Note & charts sent to Press. P. No 95 dt 3-9-18.
	Issued as Footlaki No 7.

(No. 7)
2/9/18

Proof called for
3/9/18

Proof recd.
Corrected & returned 26/9/18
100 copies to be retained
& 100 sent here.

NOTE—Contn. sheet.

G+R 16

17

Serial No.

Submitted. Copies (200) have been received from the Press, of the Note on the Statistics of the Meteorological Deptt.

Orders of Under Secy—

100 copies may be sent to the Met: Reporter & the rest kept in the Branch after distribution to the Sectt offices.

Not sent for want of supplies

11/9/18

Copies of Bulletin No. 7 - Statistics on the Govt. Press, have been received.

Copies of both Bulletins distributed as detailed in Distribution Register.

Submitted.

A draft D.O. to (1) The Meteorological Reporter & (2) The Supt Govt Press forwarding 50 copies each of the bulletins for use in their offices, is sub-d for kind approval.

28/11

13 D.O. No 1656 - To Supt - Press. } 28/11
" 1657 - To Metl: Reporter. } 30/11/18

Sending 50 copies of Bulletins Nos 5 + 7.

Subd.

Two drafts are sub-d for kind approval, calling for comparative information & Statistics

6/12

NOTE—Contn. sheet.

6/12/18

WD 1233—GPB—60,000—1-12-16—S.

17

G. R. S. III-2.

General and Revenue Secretariat.

E.H.G. File No. 220 of 1918.

18

Serial No.

Reminders No. 1690, 1691-5 & 9.12.18 issued

From the Dir. of Achl: Researches in Mysore.
Letter No. 121 Dated 20.12.1916.

States that the work of compilation of comparative information and statistics is receiving close attention and that the notes will be sent early.

Submitted.
NGR

26.12

Subd. No replies have been received from the Heads of Departments re the action taken in the matter. Such information is being collected in the Branch for the compilation "Handbook of Mysore Administration" being printed. This contains the same information which was called for from the officers. Perhaps this file may be closed. Subd for orders.
NGR
4/2/19

Yes. But have we ref. from all the Depts for the handbook? If not remind those for which we have yet to compile matter.

Please prepare also a table (one sheet) showing list of Depts to be included, & the stage in respect of each

8.2.19

NOTE—Contn. sheet.

The Hand-book has since been prepared and issued
1/8/19

G.R.S. 27]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

G.R.S. (18) 26/9/17

G+R. Secy. 1

530-3
18/Sept.

Office Memorandum. 19

~~Attention is~~ Kind reference ~~for issue~~

In accordance with clauses 4 and 8 of Rule 2 of the Subsidiary Rules ~~for the~~ issued on the 2nd March 1917 ~~for working~~ for ~~the~~ re the working of the Org: & Dev: Scheme, the Organising Secretaries have to see that correct standards of administration and correct statistics are ~~maintained~~ maintained in each department.

It is therefore requested that necessary action may kindly be taken to maintain these in the respective departments in the charge of each organising Secretary. ~~and forward~~, Copies being forwarded to Secy. with the R.S. By order,

NM

For Secretary to Govt. General Dept.

To the Organising Secretaries Org & Scheme.

Dr I & III

General and Revenue Secretariat,

Bangalore, 21st November 1917.
22

No. 630-2/E.A.G.220

OFFICIAL MEMORANDUM.

With reference to Official Memorandum No.530-3/E.A.G.181 dated the 26th September 1917 re maintenance of correct standards of administration and statistics in each department, it is requested that information may be compiled, as far as practicable, on the following lines:-

I. Policy and Objects

(a) A concise statement of the policy and objects of the department as laid down in Government orders. A reference to discussions, if any, on the subject.

(b) Summary of statements of policy, if any, made by other Governments in regard to corresponding departments elsewhere.

(c) Definite results which it is hoped to achieve within a period of 5 or 10 years.

(d) Large outstanding questions requiring investigation.

II. Organisation.

(e) Outlines of organisation, as compared with the organisation of similar departments elsewhere, e.g., strength and cost of staff, grades of officers, range of salaries, size of administrative charges, relations to other departments.

III. Rules and Procedure.

(f) Essential rules and procedure in each branch of work compared with similar rules elsewhere.

IV. Statistics.

(g) Up-to-date statistics connected with the operations of the department, compared with the most recent statistics obtainable for other parts of India and other countries.

For Chief Secretary to Govt.

To

The Organising Secretaries,

Organisation and Development Scheme. (Nos I, II, III & IV.)

No. 646-55/E.A.G.220.

General and Revenue Secretariat,
Bangalore, 27th November 1917.

21

20

N 3

From

C.S. Balasundaram Iyer, Esq., B.A.,

Chief Secretary to Government.

To The R.G.P., Regr. Ch. Court, Surv. Surgeon, Sanit. Commr., The Comptr. Mung. Supt., Supt. Press & Sty., Dir of Arch. Chief Commdt & Meteor. Reporter.

S i r,

In inviting reference to paragraph 5(3) of Government order No.G.9252-301/G.M.411-16-1 dated 5th January 1917 prescribing the collection and maintenance of statistics and comparative information in all important departments of the State, I am directed to suggest that information may be kindly compiled on the following lines as far as possible, as a copy of the ~~statistics, etc. may be~~ same forwarded for record in this office.

Policy and Objects.

(a) A concise statement of the policy and objects of the department ~~as laid down in Government orders~~. A reference to discussions, if any, on the subject.

(b) Summary of statements of policy, if any, made by other Governments in regard to corresponding departments elsewhere.

(c) Definite results which it is hoped to achieve within a period of 5 or 10 years.

(d) Large outstanding questions requiring investigation.

Organization.

(e) Outlines of organization of ~~similar~~ corresponding departments elsewhere, e.g. strength and cost of staff, grades of officers, range of salaries, size of administrative charges, relations to other departments.

Rules and Procedure.

(f) Essential rules and procedure in each branch of work compared with similar rules elsewhere.

Statistics.

(g) Up-to-date statistics connected with the operations of the department, compared with the most recent statistics obtainable for other parts of India and other countries.

I have the honor to be,
S i r,
Your most obedient servant,

For Chief Secretary.

Sent
No. 11,38-40/E.A.G.220 dt 16.2.18
To 1. C. of Prisons,
2. Supt of Gardens & Museum
3. Dir. of Mines & Geology.

Copy of Letter No.6188 dated 9th January 1918 from the Chief Commandant, Mysore State Troops, to the Chief Secretary to Government.

(21)

(22)

(M4)

With reference to your letter No.646-55/E.A.G.280 dated 27th November 1917, I have the honor to state that the questions relating to the organization and development of the Military Department and Forces cannot be taken up now to achieve any satisfactory or decisive results as the views on such questions are daily changing in the light of actual experiences in the Field. In the circumstances the only course left is to keep ourselves in touch with the up to date information relating to the policy, organization, etc., of the British Indian Army as may be gathered from the Army Regulations and India Army Orders.

2. In this connection it may be very useful to know how the Military Forces in other Principal Native States in India, are organised, equipped and maintained. I request that literature on this subject may be kindly arranged to be supplied to this Department as there is at present none available in this office.

- - - - - - -

Original transferred to Br.V)
15/1/18.

Please address all future communications to the Comptroller to the Govt. of H. H. the Maharaja of Mysore.
In reply to this Comm. please refer to
No. R.924

GEN. & REC. SECRETARIAT VIII E. AUDIT 27 FEB 1918

D.576 (22
27.2.18 23

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

Dated, Bangalore, the 25th ~~19th~~ . Feb. 1918.

8910

VIII 27 FEB 1918

FROM

M. N. KRISHNA RAO, ESQ., B.A.,
~~Off.~~ *Comptroller to the Government of His Highness the Maharaja of Mysore.*

To

C. S. Balasundaram Iyer, Esq. B.A.,
Chief *Secretary to the Government of Mysore,*
Bangalore ~~Department~~

SIR,

With reference to your letter No.646-55/E.A.G.220 dated the 27th November 1917, I have the honor to state that the work of this Department consists of accounts and audit and no questions of policy arise in connection with it. The Organisation, Rules and Procedure of this Department were recently examined by Mr. Datta and most of his recommendations have been accepted by Government and are being brought into force. The statistics of the Department relate to the different accounts kept by it and these are recorded in the several returns and reports submitted to Government.

I have the honor to be,
Sir,
Your most obedient servant,

M N Krishna Rao

Comptroller.

CV/25-2

25.2.18

24

WD.0922—GPB—3,000—14-12-16

C. O. 42-Rec.—17]

....Department

191 .

FROM

M. N. KRISHNA RAO, ESQ., B.A.,

Offg. Comptroller to the Govt. of

H. H. the Maharaja of Mysore.

To

.....ESQ.,

Secretary to the Govt. of Mysore,

Dept.

Dated

Despatched

Received

No.....

Subject matter.

GEN. E. ACCTS. 14 MAR 1918

No. 542. Enc. 1.

D. 566
14.3.18

From

N. Venkatesa Iyengar, Esq., B.A.,
Meteorological Reporter,
Mysore Government.

To

C.S. Balasundaram Iyer, Esq., B.A.,
Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

Dated Bangalore, the 13th March 1918.

Sir,

In continuation of this office No. 494 dated the 19th February 1918, I have the honour to submit herewith the statistics and other information called for in your letter No. 646-55/E.A.C.220 dated the 27th November 1917.

I have the honour to be,

Sir,

Your most obedient servant,

N. Venkatesa Iyengar

Meteorological Reporter,
Mysore Government.

Y.S.

POLICY AND OBJECTS OF THE METEOROLOGICAL DEPARTMENT OF MYSORE.

As the Mysore Meteorological Department has been working ever since its formation in co-operation with the Imperial Meteorological Department, a history of the former would be incomplete without a brief reference to the history of the latter. A very brief history of the Indian Meteorological Department forms therefore an apt preface.

2. In 1865 the Secretary of State for India, at the instance of the War Office, urged upon the Government of India the necessity for the systematic record of meteorological phenomena in order to furnish data for the investigation of the relations of climate and weather and disease in India and the collection of all data that might be of value in connection with the sanitary improvements and projects in India. The Government of India appointed a commission to consider the best means of giving effect to these recommendations. As the result of the labours of the Commission, five Provincial systems were established with no controlling and unifying guidance of a Superintendent or Director to whom the local reporters should be subject. No attempt was made to associate the larger Native States in meteorological observations. The Provincial systems each more or less independent of the others having proved a failure, the Imperial Meteorological Department was reorganised in 1875 on the basis of the scheme proposed by Mr. Blanford who became the first Imperial Meteorological Reporter. The chief object of his proposals was the systematic study of the climate and weather (or the meteorology) of India as a whole and the application of the knowledge thus acquired to the issue of storm and other warnings and weather forecasts. For these purposes, the adoption of uniform methods of observation and of the record of observations in all parts of India was laid down as essential in order to secure a basis of accurate data for the scientific study of the meteorology of India Even in this scheme the largest Native States were left out of account.

3. It was not till 1891 that the Imperial Meteorological Department took any definite steps to interest the larger Native States in the work of meteorological observation or to secure their co-operation. As the result of a discussion by Sir John Eliot who succeeded Mr. Blanford, with the then Dewan of Mysore Sir K. Seshadri Iyer, it was arranged to establish a local battery of stations under favourable conditions with one of them as a first class observatory. Accordingly, four second class observatories were established at the following places, viz., Bangalore, Mysore, Hassan and Chitaldrug during 1892 and 1893. The Bangalore Observatory was raised to the rank of First Class in January 1895 after the self-recording instruments which had been ordered in the interval were installed in the new building erected for the purpose. It is in several respects the best equipped meteorological observatory in India as remarked by the late Sir John Eliot in his Report on the Administration of the Meteorological Department of India for 1900-1901. The four observatories have been furnishing excellent observations which are utilised by the Imperial Meteorological Department for the Indian Daily Weather Reports. The Hourly Values of the self-recording instruments of the Bangalore Observatory which is a high level observatory situated as it is on the Mysore Plateau almost in the centre of the Indian Peninsula at a height of 3000 ft. above the sea will, when published, furnish ample material for a study of the meteorology of South India.

4. Till a decade or more, meteorologists confined their attention to studying the changes that occur in the lower levels of the atmosphere and as it was found that for forecasting and other purposes a study of the changes that take place at higher levels was necessary the exploration of the upper regions of the air by means of kites and subsequently by balloons was organised in Europe and America. Indian meteorologists also followed suit and observations by means of kites were commenced. And as these did not give the desired results, pilot balloon observations were started by the Imperial Meteorological Department about four

28 (26)

years ago at a few selected places such as, Simla, Agra in upper India. In the early part of 1915 the want of pilot balloon observations in South India was felt and in May 1915 at the suggestion of the Director-General of Observatories, pilot balloon observations by means of a theodolite for determining the strength and direction of upper air currents were commenced in the Bangalore observatory. These observations are already beginning to give important information regarding the movements in the higher strata of the atmosphere. The work done by the Mysore Meteorological Department forms an integral part of the work done by the Imperial Meteorological Department for the benefit of meteorological science with special reference to India. Thus the policy of the Mysore Meteorological Department has been to co-operate with the Imperial Meteorological Department in collecting data for a comprehensive study of the meteorology of India as a whole. Mysore forms a meteorological Province by itself with certain broad and well defined features. Before the Mysore Meteorological Department was constituted, there were no accurate and reliable data concerning the climatological and weather conditions of Mysore. The statistics collected are utilised by the Revenue, Agricultural and the Public Works Departments in Mysore.

( ) Definite results which it is hoped to achieve within a period of 5 or 10 years,

( ) Large outstanding and questions requiring investigation.

5. In India especially, the most important meteorological element is rainfall in as much as the prosperity of the country which is mainly agricultural depends upon its quantity and distribution in time. This rainfall which occurs during a particular period of the year known as the monsoon season is affected, as has been recently ascertained, by previous conditions over various parts of the earth such as, South America, the Indian Ocean, North East Africa, Ceylon and snowfall in the Himalayas. To correlate these factors by the application of

29 (27)

modern statistical methods and to forecast the probable quantity and geographical distribution of the monsoon rainfall constitute the most important practical side of the work of the Meteorological Department of India. Till now attempts in this direction have met with a limited though encouraging measure of success. The study of a single region is not enough and information must be drawn from such distant and widely separated places as Brazil, St. Helena etc. To tackle this problem the Meteorological Department of the Government of India is in a much better position than the Mysore Meteorological Department.

Organization.--

6 The following statement shows the strength and cost of the staff of the Bangalore Observatory as compared with those of the Alipore Observatory, Calcutta.-

Bangalore Observatory.
Establishment.

1. Chief Observer on Rs.120.
1. Second " " Rs. 80 & P.A.10
1. Third " " Rs. 70 & P.A.10
1. Fourth " " Rs. 60
1. Fifth " " Rs. 40
1. Sixth " " Rs. 30
1. Seventh " " Rs.30.
1. Clerk & Compiler of Rainfall Statistics. ... Rs. 60.
1. Head peon on Rs.12
1. Second peon on Rs.10
1. Third peon on Rs. 8.
1. Fourth peon on Rs.8.
1. Fifth peon on Rs.7.
1. Gardener on Rs.8.
1. -do- Rs.7.
1 nightwatchman Rs.6.
1 Toti on Rs.2.

Meteorological Office, Alipore(Calcutta)
(Observatory Section)

1 Chief Observer on	Rs.	100-6-160
Time ball allowance	Rs.	37-8-0
1 Second Observer on	Rs.	90-0-0
Time ball allowance	Rs.	15-0-0
Seismograph - do -	Rs.	10-0-0
1 Third Observer on	Rs.	70-0-0
Time ball allowance	Rs.	15-0-0
Seismograph - do -	Rs.	5-0-0
1 Fourth Observer on	Rs.	60-0-0
1 Fifth "	Rs.	50-0-0
1 Sixth "	Rs.	40-0-0
1 Farash ...	Rs.	10-0-0
1 do. ...	"	9-0-0
2 Peons on Rs.9 each	"	18-0-0
1 Kedderpore time ball peon ...	"	9-0-0
1 Head artificer	"	12-0-0
1 Asst. artificer	"	8-0-0
1 Batteryman	"	6-0-0
Kedderpore time ball allowance for two assistants @Rs.7/8/-	"	15-0-0
Time ball allowance to the workman at the time ball tower	"	10-0-0

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(28) 30

Rules and Procedure.

7. The work of the department is done according to scientific methods applicable to meteorology and no general rules are necessary.

Statistics.

8. The observations recorded at the four observatories are published annually. In addition to this, a Report on Rain Registration in Mysore is also published every year. The Hourly Records of the Weather Elements obtained with the Self-recording Instruments at the Bangalore Observatory have been tabulated up-to-date and two volumes of Mysore Meteorological Memoirs embodying the Hourly Means of the various elements for the periods 1895-1898 and 1895-1906 have already been published. As Government have since ordered the publication of the Hourly Values in annual volumes beginning with 1907, the third volume of the series containing the Hourly Values for 1907 is in the press.

Bangalore,
13th March 1918.

A. Venkatesa Iyengar
Meteorological Reporter,
Mysore Government.

G. R. S. 27]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

Date of issue 5-7-18
Signed by Mr ~~G. S. Bat~~
N. Madhava Rao

No B Dy 5-7-18

(27)

(29)

E. A. 8220. Gen & Rev Secy.

July 1918

To The Supt - Govt. Press.

(31)

Dear Sir,

(27)

I am desired to send herewith a note on the statistics & comparative information of the Meteorological Department ~~and~~ to request you to kindly ~~to~~ have it set in type and send a proof early. (Royal octavo size -

Yours Sincerely.

For Chief Secy.

GPB—20,000—7-7-14

32 D.99

WD 2142—GPH—1,000—9-5-13

No. 2057

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRESS,
Dated Bangalore, 18th July 1918.

20 JUL 1918

09290

FROM

D. B. RAMACHANDRA MUDALIAR, ESQ.,
SUPERINTENDENT, GOVERNMENT PRESS,
BANGALORE.

To

C. S. Balasundaram Iyer, Esq., B. A.,
Chief Secretary to the Government of Mysore,
Bangalore.

SIR,

With reference to your letter No. 646-55/ E. A. G. 220, dated the 27th November 1917 and subsequent reminders thereon, I have the honor to forward herewith a memorandum dealing with Statistics and Comparative information for the Government Press, as required in the above.

I have the honor to be,

Sir,

Your most obedient servant,

D B Ramachandra

Superintendent,
Government Press.

D.O. No 167/Sec. The original note sent from the Supt. Govt. Press (21)

(Sl 9 33)

Signed by Mr. N. Madhava Rao.

Chief Secretariat,

Bangalore, 25th July 1918.

Dear Mr. Ramachandra Mudaliar,

Please refer to your letter No.205 dated the 18th July 1918 forwarding a memorandum dealing with statistics and comparative information for the Government Press. I remember having seen with you a compilation of the statistics of the work of the Press for a number of years together with diagrams. I would suggest that information being also embodied in the note if possible.

Yours sincerely,

Draft

D.B. Ramachandra Mudaliar, Esq.,
Superintendent, Government Press,
Bangalore.

34 DMO 129/3V

G.C. 154-16

REC'D. 23 AUG 1917

OFFICE OF THE EXCISE COMMISSIONER IN MYSORE,

Bangalore, dated....22nd..August.1917.

23.

L.R. 392-16-24

FROM

P. RAGHAVENDRA RAO, ESQ., B.A., B.L.,
Excise Commissioner in Mysore.

To

B. Ramaswamaiya, Esq., B.A., B.L.,
Offg. *Secretary to the Government of*
His Highness the Maharaja of Mysore,
Revenue Department.

SIR,

Adverting to your letter, No.R.588-91/L.R. dated 18-7-'17, calling for a list of organisation and development subjects pertaining to this Department, I have the honor to invite your kind attention to the circumstance that the Excise Department is an established one of over twenty years standing, in which rules and methods of work have long since been laid down, being based upon a statutory regulation and the rules framed under it. As such, it is not one which lends itself to any large or striking innovations at this stage of its existence.

2. The main rules have been adopted from the Abkari Department, Madras, and all changes &c., in this Presidency and else where, are kept in sight by the Department, so as to keep ourselves abreast of all the latest developments. Amendments in Excise Law are then and there dealt with as occasions arise.

3. It will thus be seen that there is no scope, therefore, for the working of this scheme in this Department.. It is only in Departments like Education, Industries &c., that there is a large scope for the activities mentioned.

4. However, a few main ideas as to the future progress and policy of the Department have already been formulated and furnished

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W. D. 6232—GPB—1,000—27-5-16

191 .

FROM

P. RAGHAVENDRA RAO, ESQ., B.A., B.L
Excise Commissioner in Mysore,

To

Secretary to the Government of
H. H. the Maharaja of Mysore,
Revenue Department.

Dated

Despatched

Received

General No.

Enclosure No.

SUBJECT.

36 (33

by me - demi - officially to the Dewan. Beyond these, there is nothing new to be developed in the Department, though I hope -- shortly to be able to submit a scheme for the reorganisation of the Department.

I have the honor to be,
Sir,
Your most obedient servant,

P Raghavendrazad
22.8.17
Excise Commissioner.

SRR-1.

37 (24

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D. 237

12-8-18

D.O. 384

Encl. 8 lfpd

GEN. & REV. SECRETARIAT
VIII
E. AUDIT.
AUG 1918

Mysore Government Press,

Bangalore, 7th August 1918

Dear Mr. Madhava Rao,

I thank you for the kind suggestion made by you in your D. O. No. 167/ E.A.G. 220, dated 25th July, for the incorporation of certain additional statistics in the memorandum dealing with Statistics and Comparative information for the Government Press. I send herewith a revised memorandum on the subject, incorporating the diagrams as desired.

Yours sincerely,

G. Ramaiah

N. Madhava Rao, Esq., B. A., B. L.,
Under Secretary to Govt. Efficiency
Audit Branch, Chief Secretariat,
Bangalore.

WD 461

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POLICY AND OBJECTS.

(a & b) Statement of Policy:- The Government Press was established in the year 1843 as per Circular - No. 6, dated 18th February 1843, for the purpose of - - printing Government work such as Departmental Proceedings, Forms, Records and other miscellaneous matter.

A brief history of the Press and its growth is given below:-

In the year 1840, the Rev: J. Garrett who was - - managing a Printing Press for the Wesleyan Mission in - Bangalore appears to have influenced Sir Mark Cubbon, the then Chief Commissioner of Mysore, to establish a Government Press for doing Government printing. Eventually, Mr. Garrett himself was appointed as the first Superintendent of the Government Press. His son, Mr. J. P. - Garrett, succeeded him and continued to be Superintendent till 1880. During Mr. J. P. Garrett's absence on leave, Mr. W. Eccles was Superintendent for one year. The Mysore Gazette was first published in 1866 by Mr. L. Rickett as Editor. The office of Compiler of the Mysore Gazette was held -- independently by Mr. J. Lacey from 1867 to 1869 when it was combined with that of Superintendent, Government - - Press. At this time the Press consisted of only 5 Hand Presses and a small staff of about 30 men. Mr. Garrett was succeeded by Mr. Hudson, Comptroller to the Government of Mysore, who was appointed ex-officio Superintendent of the Press, till he was relieved by Mr. T. T. Leonard in 1886, in whose tenure of office, which continued for about 13 years, a number of improvements were effected, of which the most important was the replacement in part of Hand Press printing by Machines, three - of which were imported in 1893. The Stationery Depot which from the year 1865 formed a part of the Secretariat was separated and Mr. Leonard was appointed Superinten-

dent

Superintendent in 1881. The office, however, continued to be located in the Public Office Buildings till 1895, when it was amalgamated with the Press and was removed to the Press buildings. Mr. Leonard was succeeded by Mr. H. H. Sparkes who continued for two years and thereafter Mr. G. Hume Wright followed him and held office for four years. Mr. C. H. Yates succeeded him in 1905 and continued for twelve years, retiring in August 1917.

The Press made continued progress under these officers, more especially under Mr. Yates who, being an experienced practical printer, completely overhauled the Press, which owes its present efficiency mainly to him.

A separate building for the Press consisting of one quadrangle was built in 1873. A second quadrangle was added to the main building in 1894 and a third in 1914. Besides the Press and the Stationery Offices, the Stamp Manufactory which was started in 1895 and was in the Public Offices attached to the State Huzur Treasury, was removed from there and located in the Press Buildings in 1914.

The number of hands now employed in the Press, Stationery, Stamp, Gazette and Registration of books offices, all told, is over 500.

At first all printing was done by means of Hand Presses but machines were introduced for the first time in 1893. Two more machines were added in 1903 and twelve more between the years 1905 and 1915 so that printing is now exclusively done by machines, the Hand Presses having been completely discarded.

There are at present, one Monotype Composing Machine, 18 Printing Machines, 11 Hand Presses which are mainly used for pulling proofs, 32 Binding, Type Casting

and

and other machines and 28 Miscellaneous Presses or 90 in all and about 100 tons of type and other materials - - valued approximately at three lakhs of rupees.

A school on a small scale has been opened in the Press to train boys in printing. Every facility is also given to the employees of the Press to study and appear for the Technical Examinations of the Government of Madras. Even Private Printers have been invited to join the Printing Class.

There were originally three Branch Presses attached to the Government Press, one at the Central Jail, - - Bangalore, worked by convict labour which was abolished in 1907, another attached to the Central College, Bangalore, which continues to this day but is independent of the Press, and the third one at Mysore.

The Mysore Press had at first been attached to the Jaganmohan Palace but with the increase of work, new - - buildings had to be found for it. Accordingly, it was transferred to the old Distillery buildings near the - Kukkarahalli tank. It is now much enlarged and improved. There are at present in this Press, 4 machines, 3 Presses and 5 other machines and Presses of other kinds and about three tons of type with a stock valued approximately at Rs. 10,000/- and a staff of about 30 men with a Foreman at its head.

(c) Definite Results to be Achieved.- Two important questions have been thoroughly investigated and are at present put into execution. They may be expected to be definitely completed and put into working order within the next three years. The first question is that of the Improvement of Kannada Typography. Kanarese letters of the alphabet have been got drawn by an Expert Draughts-

man

Draughtsman with the sanction of Government, and after being scrutinised by the Inspector-General of Education, have been sent to a famous house of Type-founders, The Thompson Type Machine Company of Chicago, America, for making matrices thereform to be cast into type on one of the firm's Type Casting Machines which is installed in the Government Press. It has been decided that the types so cast may be made available for sale to Private printers at a cheap rate so that a uniform kind of standard Kanarese Type may be generally used throughout the State for printing.

The other question that is on the road towards realisation is the establishment of a Braille Press where books suitable for reading ~~for~~ by blind boys may be printed. This is an entirely original venture, absolutely the ~~fir~~ first of its kind in India. Experiments have been made in the production of Braille Type with encouraging results and they will be pushed on earnestly so that the printing of books in Braille may be accomplished early.

(d) Large Outstanding Questions requiring Investigation.-- The following subjects are under consideration and investigation:-

(1) Establishment of Photo-Zinco Institution.

(2) Extension of Lithography and Offset Work.

(3) Making of Line, Half-tone and Three Colour Blocks.

(4) Institution of Electro-Typing Plant.

ORGANISATION.

The Abstract of the Establishment of the Government Press, Bangalore and that of the Branch Press at Mysore is given below together with the strength of the Establishment of the Madras Government Press.

42 (39)

Mysore Government Press				Madras Govt. Press	
Designation 10-3/4	No. 3	Pay per month 8	Remarks 9	No. 3	Remarks 8
		Rs.			
Superintendent	1	600	Besides these who form the Permanent Est. of the Press, there are - 316 persons paid on the Piece-work scale. They are employed in productive labour in the composing - - printing and binding - - branches.		The number of Piece-workers in the Madras Press is 714. The pay of Officers and men is not - - given.
Sub-Asst. Suptds.	2	200-20-300		12	
Chief Foreman	1	100-10-150			
Office Branch Clerks	14	381-4-0 (Average cost)		15	
Proof Branch	26	606-8-0		62	
Despatching Branch	12	121-0-0			
Composing Branch	21	321-8-0		200	
Printing Branch	4	88-0-0		72	
Binding Branch	7	104-8-0		25	
Litho Branch	4	84-0-0			
Type Casting Branch	14	135-0-0		27	
Miscellaneous Branch	3	50-0-0		17	
Menial Establishment	18	128-0-0		25	

Government Branch Press, Mysore.

Designation	No. 3	Pay per month 2	Remarks 6
Foreman	1	40-2-50	
Office Branch Clerk	1	20-2-30	
Composing Branch	10	150, Average cost.	
Printing Branch	5	46	
Binding Branch	4	45	
Menial Establishment	3	23	

Rules of Procedure.

The entire Rules of Procedure together with Standing Orders of Government issued from time to time to regulate - the working of the Press are given in the Manual of the Government Press just issued. The rules are mainly based on those in operation in the Madras Government Press.

STATISTICS.

The following table illustrates the statistics of -

the

the Government Press compared with those of the Madras Government Press for the year 1916-17.

Table of Statistics.

	Madras Govt. Press			Mysore Govt. Press		
	Rs	as	ps	Rs	as	ps
1. RECEIPTS	77,549	9	6	6,064	6	2
2. EXPENDITURE	4,46,902	14	10	1,90,075	8	7
Superintendence	29,787	1	10	20,072	14	3
Wages	1,66,012	12	5	68,053	3	3
Overtime	2,332	10	0	865	13	3
Foreman, etc.	31,159	8	4	9,632	9	8
Contingencies	85,553	6	8	48,788	10	4
Rents, rates, etc.	2,148	6	0	...		
Electric Power	10,359	4	11	1,844	2	0
Rent value	8,768	12	0	...		
Pensions	20,880	6	11	...		
Value of materials consumed.	50,466	2	11	23,513	6	2
Depreciation on Plant	54,476	12	0	17,304	13	5
Value of Plant	5,76,110	9	0	2,42,008	9	5
Value of Stores consumed.	4,38,718	8	9	23,513	6	2
	No.			No.		
Number of Pica foolscap pages composed.	274,919			54,098		
Number of Impressions	118,578,300			25,572,609		
Number of books bound	804,154			1,124,808		

The appended five charts will show at a glance the growth and progress of work, together with the cost of executing such work at the Government Press within the last 30 years.

CHART I- Number of pages composed.- It is interesting to note the gradual increase of work in the Government Press generally. The number of pages composed in 1887

was

was 8,341 while in 1916 it was 78,776 which is about 10 times as much.

It is noticeable that during every fifth year -- there has been a cent percent rise in the out-turn with the exception of the official year 1896 which consisted of 15 months consequent on the change of the official -- year from April to July. Thus the figures show an - - exceptional rise in production.

CHART II- Number of Impressions Printed.- The number of impressions rose from 1,625,592 in 1887 to 25,572,609 in 1916 representing an increase of about 15 times. Here also progress has been steady except in 1900 and 1911 when the number was unusually heavy owing to printing of - - Census work.

CHART III- Number of Books Bound.- The number of books bound has also increased from 203,188 in 1887 to 1,124,808 in 1916, i.e., an increase of five times.

CHART IV- Number of Books and News-papers Registered.- The figures showing the fluctuation in the number of - - books and periodicals published in the State are interesting. It will be found that for 5 years from 1887 the - number has gone up steadily from 107 to 242 while during the next 5 years it has come down to almost half, due -- perhaps to want of enterprise on the part of the authors and then again it seems to have been seriously affected - during the next 10 years by another half; so that in -- 1908 it came down to 57 from the high figure of 242 in - 1892. This fall must have been due probably to the disturbances caused by plague since 1898. From 1909 it has again risen so that in 1916 the figure has gone up to 178 though it has not reached the original maximum of 242 of 1892.

Of the News-papers and books published in the - - state

State, there were 178 of these in 1916: of these, 107 were in the vernacular spoken in the State, 39 in the English language, 6 in the Indian Classical language and 16 in more than one language.

CHART V- Expenditure in the Government Press.- The expenditure has risen from Rs. 27,485/- in 1887 to Rs. 1,49,257/- in 1916 representing an increase of six times.

Superintendent,
Government Press.

Official Memorandum.

No 237-40/E.R. 220-17.
Signed by Mr N. Madhavaiah.

The following extract of Dewan's Orders at the Org. & Dev. meeting held on 26th July 1918 is forwarded to the Organising Secretaries and U.S., E.A., for information and needful action.

"Departmental ~~statistics~~ essentials and statistics-

Statistics and essentials for all the 35 major and minor departments must be prepared and ready by 15th September 1918. The Organising Secretaries should arrange for the work ~~and~~ The Under Secretary, Efficiency Audit, ~~to watch~~ and report progress".

By order,

For Chief Secretary.

To Secy to Govt Rev. Dept.
" Chief Secretary (ch. Secty.)
" Secy to Govt P.W. Dept.
" " " Govt Agri.

47 (44
112

G. R. S. 27]

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

D.O. 732 / Ext. 220-18. D. 14/8/18
~~To Supt~~ Sd by Mr K. Madhava Rao

Dear Mr. Ramachandra Modaliar,

I am ~~to~~ requested to acknowledge your D.O. letter no 384 D 7th / 8th August 1918 ~~sending~~ forwarding a revised memorandum dealing with the statistics ~~& comparative information~~ ~~obtained from~~ of the first Presidency Corporation ~~relating the diagrams~~.

Yours sincerely
NEC

To
D. B. Ramachandra Mudaliar, Esq.

hm
12/9/18

GPB—20,000—7-7-14

Ch: Secy?
28/11/18.

(45
48

(St 13

Dear Sir,

I am desired to forward herewith 50 copies of the Organ & Development Bulletin on (1) Comparative Information & Statistics (2) Comparative Information & Statistics of the Meteorological Deptt for use in your ~~of the Govt Press~~ office.

Yours Sincerely
[illegible]

issued on 30/11/18
Signed by Mr N.M. Roy

To
1) The Meteorological Reporter No 1657 of 30/11/18
2) The Supt, Govt Press. No 1656 of 30/11/18